

AUGUST 14, 2013 – WORK SESSIONS

Summary Minutes

Work Session was held between the County Commissioners and the Auditor on Wednesday, August 14, 2013 at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

[illegible]

Present: Anne LaCour, LaRae Brown, Mary Engle,

Others Present: Elaine Marlow, Budget Director, Mary Engle, Wanda Grone

Record @ 00:05

Subject/Description: Discussion and update for General Election Law and Justice Measure, BICC Appointment of Advocacy Statement Committees, General Election calendar and ballot mailing schedule

Attachment: yes

Information: An Explanatory statement will be written by the Prosecuting Attorney for the Online Voters Guide. The Board of County Commissioners will appoint members to a committee in favor of the measure and a committee opposed to the measure. One member of each committee will be chosen to communicate with the Auditor's Office. Advocacy statements will only be posted to the Online Voters Guide when both the pro and con statements have been received. Rebuttal statements may be submitted by the opposing committees for inclusion in the Online Voters Guide.

Timelines:

- **Pro committee statement to con committee:** 9/1/13
- **Requested date for all statements:** 9/16/13
- **Military and Overseas ballots mailed:** 9/18/13
- **Local Delivery Ballots mailed:** 10/16/13

Subject/Description: Update of payroll position search

Attachment: none

Information: Continuing to have difficulty finding applicant with payroll experience.

Subject/Description: Electronic REET Processing & Recording

Attachment: Simplifile Quickstart

Information: Wanda Grone briefed the Board on the benefits of an electronic processing and recording system for REET documents. There is no cost to the county; the fees are assessed to the title companies. The County will need to purchase a separate module to interface with True Automation and Tyler Eagle in the Auditor's Office. Funds for the add-on system would come from the Treasurer's REET electronic technology fund (current balance \$100,000.00), and need to be used by July 2015.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 144

Island County Treasurer

April 14, 2013, at 9:20 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

[illegible]

Present: Wanda Grone

Others Present: Elaine Marlow, Budget Director

Record @ 20:09

Subject/Description: July 18th Distraint & Sale – Result of Auction

Attachment: none

Information: No bidders at the July 18, 2013 Auction. Next foreclosure auction will be held December 12, 2013.

Juvenile & Family Court Services

Work Session was held between the County Commissioners and the Juvenile Department on Wednesday, August 14, 2013, at 9:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Jill Johnson, Chair Staff: Pam Dill
Kelly Emerson, Member – via teleconference
Helen Price Johnson, Member – Excused

Staff Present: Brooke Powell, Court Administrator

Others Present: Elaine Marlow, Budget Director

Record @ 22:22

Subject/Description: Interagency Agreement between State of Washington Administrative Office of the Courts (AOC) and Island County Juvenile Court for BECCA Bill Programs and Services

Attachment: Agreement

Action Requested: Approval of Interagency Agreement between State of Washington Administrative Office of the Courts (AOC) and Island County Juvenile Court for BECCA Bill Programs and Service; provides funding to Juvenile Court to administer services for At-Risk Youth, Children In Need Of Service, and Truancy; Term: 7/1/13 to 6/30/14; Amount: \$135,329.00.

Follow up: Okay with Board to move forward to a Monday agenda.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 145
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Subject/Description: Interlocal Cooperative Agreement between State of Washington Administrative Office of the Courts (AOC) and Island County Superior Court

Attachment: Agreement

Action Requested: Approval of Interlocal Cooperative Agreement between State of Washington Administrative Office of the Courts (AOC) and Island County Superior Court; provides funding to improve and support Family and Juvenile Court operations as set forth in the Family and Juvenile Court Improvement Plan (FJCIP); Term: 8/1/13 to 6/30/14; Amount: \$19,989.00.

Follow up: Okay with Board to move forward to a Monday agenda.

**Human Services
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, August 14, 2013, at 9:35 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Jill Johnson, Chair Staff: Pam Dill**
 Kelly Emerson, Member –via teleconference
 Helen Price Johnson, Member - Excused

Staff Present: **Jaime Montoya, Charlene Ray**

Others Present: **Elaine Marlow, Budget Director**

Record @ 27:35

Subject/Description: School Based Mental Health Program

Attachment: Report of 2012-2013 School Year

Information: Charlene Ray, Mental Health Program Supervisor, briefed the Board on the School-Based Mental Health Program for the 2012-2013 School Year and the goals for 2014.

**WSU / Extension Services
Summary Minutes**

Work Session was held between the County Commissioners and WSU/Extension on Wednesday, August 14, 2013, at 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Jill Johnson, Chair Staff: Pam Dill**
 Kelly Emerson, Member -via teleconference
 Helen Price Johnson, Member – Excused

Staff Present: **Tim Lawrence, Director**

Others Present: **Elaine Marlow, Budget Director**

Record @ 45:41

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 146
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Subject/Description: Survey Instrument- Assessment of WSU Extension Programming in Island County

Attachment: Survey

Discussion: Tim Lawrence requested the Board review and comment on the survey within the next week or two. The plan is to have the survey completed and results back by the end of the year.

Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, August 14, 2013 at 10:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

County Commissioners: **Jill Johnson, Chair** **Staff: Pam Dill**
 Kelly Emerson, Member - via teleconference
 Helen Price Johnson, Member - Excused

Others Present: Elaine Marlow, Budget Director, Sheriff Mark Brown

Record @ 58:00

Subject/Description: South Whidbey Historical Contract

Attachments: contract & ltr dated 8/1/13

Action Requested: Approval of South Whidbey Historical Society Historical Preservation Grant for collection, preservation and presentation of information, stories and artifacts of Whidbey history; Amount: \$3,500.00.

Follow up: Okay with Board to move forward to Monday's agenda.

Subject/Description: Board Committee Assignments

Attachments: yes

Discussion: Tabled.

Record @ 01:01:17

Subject/Description: Appointment of Volunteer Members for Advocacy Committee for the Law & Justice Levy

Attachments: yes

Discussion: Volunteer Advocacy Committee members brought forward for appointment:

Pro

- Mark Brown, Sheriff
- Greg Banks, Prosecutor
- Gerald Betts

Con

- Lew Randall
- Stephen Vaughn
- Beth Munson

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Follow up: No action was taken. Final selection for appointment will be brought forward at the next work session. Commissioner Emerson was opposed to any delay in action.

EXECUTIVE SESSION ANNOUNCED

Commissioner Johnson announced that the Board would meet in Executive Session at 10:30 a.m. as allowed under RCW 42.30.110(1)(i) to discuss with legal counsel litigation or potential litigation. The Executive Session lasted ½ hour with no announcement in open public session. The meeting reconvened at 11:15 a.m.

**Budget Director/GSA/IT
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, August 14, 2013, at 11:15 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Jill Johnson, Chair** **Staff: Pam Dill**
 Kelly Emerson, Member – via teleconference
 Helen Price Johnson, Member - Excused

Staff Present: **Elaine Marlow, Budget Director, Sheriff Mark Brown, Undersheriff Kelly Mauck**

Record @ 01:08:55

Subject/Description: Animal Control on Camano Island

Attachments: yes

Discussion: The following options for Animal Control on Camano Island were discussed:

1. Dedicated Animal Control Officer (increase in contract amount)
2. Bring animal control position back in house
3. Keep animal control responses with the Sheriff's Office

Undersheriff Kelly Mauck noted that the deputies on Camano lack the skills/training and equipment to perform animal control.

Follow up: Elaine Marlow will cost out the first two options and bring the information back to the Board during her budget workshop.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 148
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BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Jill Johnson, Chair

Kelly Emerson, Member

Helen Price Johnson, Member

ATTEST:

Elaine Marlow, Clerk of the Board